



1. INTRODUCTION

The purpose of this policy is to protect Notre Dame's information resources from accidental or intentional unauthorized access, modification, or damage, while also preserving the open information sharing requirements of its academic culture.

2. POLICY STATEMENT

Information that Notre Dame or its agents use in the course of conducting University business is an institutional resource. Although individuals, offices, departments, programs, or schools may have responsibilities for creating and maintaining portions of University information and University records, the University itself retains ownership of, and responsibility for, the information.

Information handling standards and classifications will be created and maintained by the Information Governance Committee in partnership with Data Stewards responsible for specific data and data elements in order to properly protect University data.

2.1. Information Governance Committee

The Executive Vice President will appoint members to the Information Governance Committee (IGC). The Information Governance Committee will be chaired by the Vice President for Information Technologies, and will:

- Appoint data stewards for the University
- Define which data elements are Highly Sensitive
- Serve as the data steward for Highly Sensitive data elements
- Regularly review all standards related to this policy
- Arbitrate disputes related to this policy

Appeals of Information Governance Committee decisions can be made in writing to the Executive Vice President.

How To Write A Policy Manual

SJ Ball



How To Write A Policy Manual:

Unveiling the Power of Verbal Artistry: An Emotional Sojourn through **How To Write A Policy Manual**

In some sort of inundated with screens and the cacophony of instantaneous interaction, the profound energy and emotional resonance of verbal art usually diminish into obscurity, eclipsed by the continuous assault of sound and distractions. However, set within the lyrical pages of **How To Write A Policy Manual**, a captivating function of literary elegance that impulses with raw feelings, lies an unique journey waiting to be embarked upon. Written by way of a virtuoso wordsmith, this mesmerizing opus manuals readers on a mental odyssey, delicately revealing the latent potential and profound impact stuck within the elaborate web of language. Within the heart-wrenching expanse of this evocative analysis, we will embark upon an introspective exploration of the book is main subjects, dissect its fascinating publishing style, and immerse ourselves in the indelible effect it leaves upon the depths of readers souls.

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How To Write A Policy Manual Introduction

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