



QUICK REFERENCE GUIDE FOR HORIZON SYSTEMS

Introduction

Working in Horizon Systems your everyday system for essential technology applications designed to make your business more efficient and effective. The Quick Reference Guide serves as a central hub through points of attention for all employees, clients, and stakeholders. It aims to offer immediate access to critical information, procedures, and resources you'll need to quickly navigate and manage our products and services.

Contact Information

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- **Email:** support@horizon.com

Key Personnel

- **CEO:** John Doe
- **CTO:** Jane Smith
- **Customer Support Manager:** Alex Brown

Software Installation

- **Download the Software:** Visit our website to download the software package.
- **Run the Installer:** Double-click the downloaded package to initiate the installation process.
- **Follow the Setup Wizard:** Complete the installation by following the on-screen prompts.

QUICK REFERENCE GUIDE TEMPLATE

Ideal for both businesses and individual use, it simplifies complex information into digestible formats.



Available in MS Word

How To Write A Reference Guide

Thomas Riggs



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