

# HEATING, VENTILATION & AC STUDY GUIDE

This guide is designed to help you get acquainted with the fundamentals of your HVAC system and empower you to make informed decisions regarding its maintenance and upkeep.

## 1. Types of HVAC Systems

- **Central HVAC:** heats or cools air and distributes it through ductwork.
- **Split-system HVAC:** separates heating and cooling components into separate units.
- **Heat pumps:** transfer heat for heating or cooling.
- **Ductless mini-split HVAC:** heats or cools specific areas without ductwork.



## Understanding HVAC Components

2.



- **Furnace:** heats and distributes air.
- **Air conditioner:** cools and dehumidifies air.
- **Heat pump:** transfers heat.
- **Ductwork:** distributes heated or cooled air.
- **Thermostat:** controls the temperature.
- **Air filters:** remove contaminants from the air.

## 3. HVAC Maintenance

- Change air filters regularly for efficient and clean indoor air.
- Schedule annual professional maintenance to ensure proper functioning.
- Keep outdoor units clean and clear of debris for optimal performance.
- Seal ductwork to prevent air loss and reduce energy bills.
- Program your thermostat to save energy when you're away or sleeping.



## 4. Energy Efficiency



- Seal air leaks with weatherstripping or caulking.
- Use ceiling fans to distribute heated or cooled air efficiently.
- Upgrade to a programmable thermostat to save energy.
- Insulate your home to reduce energy usage by your HVAC system.

Sources: ACHR News & HVAC.com

# Hvac Unit 43 Study Guide

**RM Cervero**



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