

No A-12034/13/2016-ISTM  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel & Training  
Training Division

Old JNU Campus, Block IV, 4<sup>th</sup> Floor,  
New Mehrauli Road, New Delhi-110067

Dated: 21<sup>st</sup> December, 2016

**OFFICE MEMORANDUM**

**Subject: Amendment in Recruitment Rules for the post of Multi Tasking Staff (MTS) in the Institute of Secretariat Training & Management –regarding**

The undersigned is directed to upload the draft recruitment rules for the post of Multi Tasking Staff in the Institute of Secretariat Training & Management, New Delhi and to request for comments, if any, from all the stakeholders on the draft RRs. The comments may kindly be sent to the undersigned on e-mail id: 'op.chawla@nic.in' latest by 20.01.2017.

Encl.: As above.



(O P Chawla)

Under Secretary to the Government of India

Tel.: 011-2616 6856

e-mail: op.chawla@nic.in

To

All concerned Stakeholders

Copy to:

1. Director, ISTM, New Delhi – A copy of draft RRs on the aforementioned post is enclosed with a request to upload the draft RRs in their Institutes' website.
2. NIC, Training Division with the request to upload the above OM along with draft RRs for the post of Assistant Director (Office Management) in the Institute of Secretariat Training & Management, New Delhi.

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