

Workplace First Aid Guide

1. Read Me First

This guide is designed to help you and your colleagues respond to an emergency and provide first aid to an injured person. It is not a substitute for professional medical advice. For more information, contact your local health authority or the Australian Red Cross.

Your First Aid Kit

Name: _____

Address: _____

Phone: _____

For more information, contact your local health authority or the Australian Red Cross.

2. Danger

Always check for danger before providing first aid. Do not become a victim yourself.

- Electricity
- Traffic
- Falling items
- Fire
- Moving machinery



Example: Building on fire

- Evacuate
- Warn others
- Call the fire department
- Do not re-enter the building until it is safe

3. Response

Check the casualty's response. If they are responsive, provide first aid. If they are unresponsive, call for help and provide first aid.

Check whether the casualty is responsive

- Ask "Are you OK?"
- Gently shake the casualty's shoulder
- If the casualty is responsive, provide first aid
- If the casualty is unresponsive, call for help and provide first aid



4. Airway

Is the airway open and clear?

- Look for any obstruction
- Tilt the head back
- Lift the tongue
- Use a finger to remove any obstruction
- Use a suction device to remove any obstruction



5. Breathing

Is the casualty breathing normally?

- Look for chest movement
- Listen for breath sounds
- Feel for breath on the face
- If the casualty is not breathing, provide first aid

Breathing normally

- Chest is moving in and out
- Sound of breath is heard
- Air is coming out of the mouth



6. Getting Help

Call for help if you need it.

- Call the ambulance
- Call the fire department
- Call the police



Be prepared to

- Provide first aid
- Provide first aid until help arrives
- Provide first aid until help arrives
- Provide first aid until help arrives

7. Unresponsive - Not Breathing

Is the casualty unresponsive and not breathing?

- Call for help
- Check for responsiveness
- Check for breathing
- If the casualty is unresponsive and not breathing, provide first aid
- If the casualty is unresponsive and not breathing, provide first aid
- If the casualty is unresponsive and not breathing, provide first aid

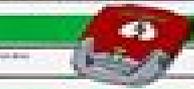


- The casualty is unresponsive and not breathing
- The casualty is unresponsive and not breathing
- The casualty is unresponsive and not breathing

- Emergency services arrive
- The casualty is unresponsive and not breathing
- The casualty is unresponsive and not breathing

8. Dehydration

Is the casualty dehydrated?



9. Unresponsive - Breathing

Is the casualty unresponsive but breathing?

- Call for help
- Check for responsiveness
- Check for breathing
- If the casualty is unresponsive but breathing, provide first aid
- If the casualty is unresponsive but breathing, provide first aid
- If the casualty is unresponsive but breathing, provide first aid



10. Bleeding

Is there any bleeding?

- Look for any bleeding
- Apply direct pressure
- Apply a bandage
- If the bleeding does not stop, call for help
- If the bleeding does not stop, call for help
- If the bleeding does not stop, call for help



11. Fractures

Is there any suspected fracture?

- Look for any suspected fracture
- Do not move the casualty
- Immobilise the suspected fracture
- If the suspected fracture is in the neck, call for help
- If the suspected fracture is in the neck, call for help
- If the suspected fracture is in the neck, call for help



12. Burns

Is there any burn?

- Look for any burn
- Cool the burn with running water
- Cover the burn with a clean, dry cloth
- Do not use ice or frozen vegetables
- Do not use butter or ointments
- Do not use toothpaste or other household products



Mini First Aid Guide

Mikko Kantola



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