

# Risk Assessment

The potential risks involved in undertaking a project can be presented in a tabular format as set out below. Some examples are given but your project needs to define the risk elements that are appropriate to you. A typical risk assessment table is likely to run to many rows. Other risk headings may include: hardware, software, network, data conversion, integration/interfacing, user acceptance etc.

| Risk  | Likelihood | Impact | Risk Management Approach/Mitigating Actions   | Early Warning Signs  |
|---|------------|--------|---|--|
| <b>Skills</b>   |            |        |   |  |
| Lack of in-house skills at initial stages   | Low        | High   | Involvement of JISC/Becta staff to kick-start the process. Training the trainers.   | Reluctance of staff to be involved or to act as trainers.  |
| Loss of key staff   | Med        | Med    | Succession planning and involvement of team players. Critical procedures should be recorded in a manual which is accessible and secure.   | Unlikely to be early warning signs other than notice periods unless requests to attend interview received. |
| Not meeting the needs of staff with different levels of skill                                     | Med-High   | High   | Introduce flexibility, customising material and a mentoring approach.   | Non-attendance/drop-out from training sessions.  |
| <b>Management</b>   |            |        |   |  |
| Failure to get all parties to share same understanding of purpose                                 | Med        | High   | Definition of stakeholder needs and clear plan with well-defined deliverables. Use of sound project management methodology.   | Differing views on forward plan. Confused messages in draft publications.                                  |
| Lack of support by senior staff for something about which they have fear or lack of understanding | Med        | High   | Clear goals and objectives. Clear communications plan. Visible responsibility built into the ongoing management of the Project – action-oriented meetings, use of Intranet to show tasks, responsibility and progress. Sign-off of Plan by Steering Group. Review of new projects and priorities. | Non-attendance at meetings. Repetition of previous meetings. Staff not released for training.              |
| Conflicting Staff Development plans and/or needs  | High       | Med    | Analyse existing Staff Development programmes and identify integration opportunities. Build FPP into Appraisal process (requires time), performance management. Prioritisation and negotiation. Highlight any likely clash at steering board meetings.  | Request for training to HR/Staff Dev. Officer  |
| Lack of buy-in and commitment by staff  | Med        | High   | Clear communications plan. Staff Development event to introduce concept with 2-way involvement encouraged. The event further feeds this Risk assessment.  | Non or variable attendance.  |
| Change of priorities of Govt or College   | Low        | High   | Ongoing review of new internal projects and priorities. Any external changes downgrading priority of use of ILT will be high profile.   | Press, College Communications  |

# Example Risk Assessment Paperwork

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## **Example Risk Assessment Paperwork:**

*Research and Fieldwork in Development* Daniel Hammett, Chasca Twyman, Mark Graham, 2014-12-08 Research and Fieldwork in Development explores both traditional and cutting edge research methods from interviews and ethnography to spatial data and digital methods Each chapter provides the reader with an understanding of the theoretical basis of research methods reflects upon their practice and outlines appropriate analysis techniques The text also provides a cutting edge focus on the role of new media and technologies in conducting research The final chapters return to a set of broader concerns in development research providing a new and dynamic set of engagements with ethics and risk in fieldwork integrating methods and engaging development research methods with knowledge exchange practices Each chapter is supported by several case studies written by global experts within the field documenting encounters and experiences and linking theory to practice Each chapter is also complimented by an end of chapter summary suggestions for further reading and websites and questions for further reflection and practice The text critically locates development research within the field of international development to give an accessible and comprehensive introduction to development research methods This book provides an invaluable overview to the practice of international development research and serves as an essential resource for undergraduate and postgraduate student embarking of development fieldwork It is supported by online resources including extended bibliographies for each chapter example risk and ethic forms example policy briefing notes research reports links to websites and data sources

**Tolley's Practical Risk Assessment Handbook** Mike Bateman, 2006 Risk assessment has become the backbone of Health and Safety management in the UK and elsewhere Employers have a legal duty to prove that risk assessments have been carried out and precautions have been implemented Mike Bateman demystifies the risk assessment process and how it relates to UK legislation Previous ed Croydon LexisNexis 2003

[Project Management Communication Tools](#) William Dow, Bruce Taylor, 2015 Project Management Communication Tools is the authoritative reference on one of the most important aspects of managing projects project communications Written with the project manager stakeholder and project team in mind this resource provides the best practices tips tricks and tools for successful project communications This book covers Communication Tools across all PMI Knowledge Areas and Processes Social Media and Project Management Agile Communication Tools Project Management Business Intelligence Understand the right communication tools for each stage of a project PMP Prep Questions Communications questions only Face to face communication Communication on virtual projects Preventing common communication problems And much more *Official (ISC)2 Guide to the CISSP CBK* Adam Gordon, 2015-04-08 As a result of a rigorous methodical process that ISC follows to routinely update its credential exams it has announced that enhancements will be made to both the Certified Information Systems Security Professional CISSP credential beginning April 15 2015 ISC conducts this process on a regular basis to ensure that the examinations and

**Official (ISC)2 Guide to the CISSP CBK - Fourth Edition** Adam

Gordon,2015-03-11 As an information security professional it is essential to stay current on the latest advances in technology and the effluence of security threats Candidates for the CISSP certification need to demonstrate a thorough understanding of the eight domains of the CISSP Common Body of Knowledge CBK along with the ability to apply this indepth knowledge to daily practices Recognized as one of the best tools available for security professionals specifically for the candidate who is striving to become a CISSP the Official ISC Guide to the CISSP CBK Fourth Edition is both up to date and relevant Reflecting the significant changes in the CISSP CBK this book provides a comprehensive guide to the eight domains Numerous illustrated examples and practical exercises are included in this book to demonstrate concepts and real life scenarios Endorsed by ISC and compiled and reviewed by CISSPs and industry luminaries around the world this textbook provides unrivaled preparation for the certification exam and is a reference that will serve you well into your career Earning your CISSP is a respected achievement that validates your knowledge skills and experience in building and managing the security posture of your organization and provides you with membership to an elite network of professionals worldwide

**Child labour in agriculture in Lebanon** Food and Agriculture Organization of the United Nations,2018-10-19 This guide will serve as a significant tool for practitioners in Lebanon and the Arab countries who are attending to the issue of child labour in agriculture Moreover it represents a pillar for present and continuous collaborative efforts between two sister UN agencies the ILO and FAO and their national counterparts the Ministry of Labour and the Ministry of Agriculture It is within the framework of the Global Understanding between ILO and FAO to combat child labour in agriculture that this guide has been developed Specifically this guide aims at raising awareness among practitioners in the field of agricultural labour of the seriousness of the problem of child labour and its implications and to sensitize all stakeholders involved in agricultural work to the various possibilities for limiting its severity In particular the guide was designed as a reference manual for trainers of trainers conducting workshops in the field of child labour in agriculture in Lebanon but may also be used by all stakeholders and practitioners in the field of agriculture

**The Endangerment Assessment Handbook** ,1985 **Draft Code of Practice on Safety in the Use of Synthetic Vitreous Fibre Insulation Wools (glasswool, Rockwool, Slagwool)** ,1999

*Presentation of Risk Assessments of Carcinogens* Ad Hoc Study Group on Risk Assessment Presentation,1989 **Urban Construction Project Management (McGraw-Hill Construction Series)** Richard Lambeck,John Eschemuller,2008-12-15 The authors are both established figures in the urban construction field The book will help contractors keep projects on time and within budget

**Framework for Integrating Socio-economic Analysis in Chemical Risk Management Decision Making** ,2000 C D A Journal California Dental Association,2010-07 *Central Coast Viticulture and Enology Issues Conference* ,1999 *OECD Working Papers* ,2000 Oral Health Care Access Gary A. Colangelo,2009 An important timely issue on access to oral health care Topics include ethics the dental workforce non dental health professionals providing access to dental care for low income and minority patients dental health care finance third party reimbursement for dental

care and access to dental care managing clinical risk teledentistry private sector response dental insurance improving patient retention expanding the dental workforce through dental therapists and much more *U.S. Coast Guard Guide for the Management of Crew Endurance Risk Factors*, 2001 A ship's endurance depends on how long it can support operations at sea without replenishing supplies or requiring in port maintenance Similarly crew endurance can be described as a function of physiological and psychological factors that support crew members ability to perform their jobs effectively Recent studies of Coast Guard personnel on cutters at small boat stations and at air stations have shown that some of our traditional work practices can lead to poor endurance which translates to poor readiness This Guide will show you how to manage crew endurance It explains the different endurance risk factors and takes you step by step through the process of identifying these risks at your unit and implementing the controls necessary to improve crew endurance and mission effectiveness These practical methods have been tested and proven on Coast Guard cutters at Coast Guard air stations at small boat stations and on commercial vessels **Journal of the Center for Families, Children, and the Courts**, 2001 **Diving and Hyperbaric Medicine**, 2006 Nursing Documentation Patricia W. Iyer, Nancy Hand Camp, 1999 Accurate documentation shows managed care companies that patients receive adequate care and that health care providers are controlling costs and resources This book clearly and concisely provides guidelines for appropriate and careful documentation of care This new edition includes the latest changes and trends in nursing documentation as they relate to the newly restructured healthcare environment **Groundwater Contamination Risk Assessment** Eric George Reichard, International Commission on Groundwater. Working Group on Groundwater Contamination Risk Assessment, 1990

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