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Guy Hart-Davis



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How to Build a Digital Library Ian H. Witten,David Bainbridge,David M. Nichols,2009-11-09 How to Build a Digital Library reviews knowledge and tools to construct and maintain a digital library regardless of the size or purpose A resource for individuals agencies and institutions wishing to put this powerful tool to work in their burgeoning information treasuries The Second Edition reflects developments in the field as well as in the Greenstone Digital Library open source software In Part I the authors have added an entire new chapter on user groups user support collaborative browsing user contributions and so on There is also new material on content based queries map based queries cross media queries There is an increased emphasis

placed on multimedia by adding a digitizing section to each major media type A new chapter has also been added on internationalization which will address Unicode standards multi language interfaces and collections and issues with non European languages Chinese Hindi etc Part II the software tools section has been completely rewritten to reflect the new developments in Greenstone Digital Library Software an internationally popular open source software tool with a comprehensive graphical facility for creating and maintaining digital libraries Outlines the history of libraries on both traditional and digital Written for both technical and non technical audiences and covers the entire spectrum of media including text images audio video and related XML standards Web enhanced with software documentation color illustrations full text index source code and more

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Microsoft Office Word 2003 for Medical Professionals Jennifer Duffy,Carol M. Cram,2005-10-03 Designed with the medical profession in mind covers introductory Word skills that a medical assisting nursing or allied health student will need for office support in a clinic or hospital

Microsoft Word 6 for Windows - New Perspectives Introductory Cheryl L. Willis,1994 Part of our New Perspectives Series this text offers a case oriented problem solving approach for learning this word processing package This Introductory text covers basic to intermediate features of Word 6 0 from creating and editing a document to desktop publishing with Word

How to Do Everything with Your IPAQ Pocket PC Derek Ball,Barry Shilmover,2003 Shows how to use your iPAQ as a portable

entertainment station for music movies games and more This work enables you to learn how to connect your device wirelessly through your personal wireless network or through a public carrier and integrate the iPAQ into your mobile lifestyle including complete email and Internet use **How to Do Everything with Your Dell Axim Handheld, Second Edition** Rich Hall,Derek Ball,Barry Shilmover,2005-12-21 Get the most out of your Dell Axim with this step by step guide How to Do Everything with Your Dell Axim Handheld Second Edition has been fully revised to cover Microsoft s new operating system for Pocket PCs Windows Mobile 5 0 Find out how to manage personal information send and receive e mail synchronize with desktop computers and go wireless Get details on optimizing memory conserving battery power and using the security features to protect your valuable information Enjoy videos music and eBooks and use your Axim as a digital camera This handy resource contains all of the expert advice you need to be more productive and have more fun with your Dell Axim **PC Magazine** ,2001 How to Do Everything with Your Pocket PC Frank McPherson,2003 Pocket PCs are constantly evolving boasting new features and functions This book explains all these new features making it attractive to anyone who recently bought a Pocket PC **Office XP: Expert** Deborah Hinkle,Kathleen Stewart,Margaret Marple,Thomas Cain,2002 Providing students with real world context for learning software applications this work presents helps students get hands on experience working on actual projects It acts as an instructional package that allows instructors to tailor the program to teaching styles lab needs student objectives and student learning styles **MSDN Magazine** ,2007

Microsoft Word 2000 Jennifer A. Duffy,Marie L. Swanson,2000 Part of the Illustrated Series this text offers a quick visual step by step approach for learning basic to intermediate features of Microsoft Word 2000 Exploring Microsoft Office Word 2003 Robert T. Grauer,Maryann Barber,2004-02 For Introductory Computer courses in Microsoft Office 2003 or courses in Computer Concepts with a lab component for Microsoft Office 2003 applications Master the Skills of Office 2003 With the hands on approach and conceptual framework students will master the skills and apply them in their personal and professional lives

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