

## CODING DECODING

- Coding is a process which is used to encrypt a word in a particular pattern following some set of rules.
- Decoding is a process to decrypt the given code into its original form.
- Positional Value of Alphabets in forward direction:

Alphabet	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Positional Value	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26

- Positional Value of Alphabets in reverse direction:

Alphabet	Z	Y	X	W	V	U	T	S	R	Q	P	O	N	M	L	K	J	I	H	G	F	E	D	C	B	A
Reverse Value	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1

- **Memory Tip** - "EJOTY" will help you to find nearby letters quickly.

E	J	O	T	Y
5	10	15	20	25

### Letter to Letter Coding

In this section, the alphabets of a word are coded with the help of different operations like addition, subtraction, interchanging etc. and we need to find the code of another word using the same operation.

**Q.** In the following questions find out the alternative which will replace the question mark.

ENGLISH: FOHNHRG :: SCIENCE ?

**A.** Here, ENGLISH is written as following: And same will be followed for SCIENCE,

5	14	7	12	9	19	8	19	3	9	5	14	3	5
E	N	G	L	I	S	H	S	C	I	E	N	C	E
+1	+1	+1	+2	-1	-1	-1	+1	+1	+1	+2	-1	-1	-1
F	O	H	N	H	R	G	T	D	J	G	M	B	D
6	15	8	14	8	18	7	20	4	10	7	13	2	4

# General Intelligence Coding Decoding Guide

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