



MICROSOFT WORD - PRACTICAL EXERCISE

EXERCISE 1:

- 1) Load Microsoft Word.
- 2) Type the following text :

The Fairy Tales we deserve

The Disney Stories that enchant us today are drawn from ancient, worldwide folk tradition. Some folklorists believe that "Cinderella" in its most basic form--neglected youngest child is tested, found worthy, rewarded with mate--dates back to the Old Stone Age.

Cinderella

Folk versions of "Cinderella" were related in hundreds of societies. In these stories, the "test" for the unfortunate child is different. Our familiar Cinderella is beautiful and has tiny feet. By contrast, the Japanese Cinderella gets her Prince by writing a prize-winning poem.

Other fairytales include :

- Little Red Riding Hood
- Three Little Pigs
- Beauty and the Beast

- 3) Save your work as " YourName" on my Desktop.
- 4) Run the spell checker.

Microsoft Word Practical Exercises

Gary A. Munneke



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Microsoft Word 6 for Windows Mara M. Van den Berg,1997 *Microsoft Word* Stephen C. Solosky,2002 **Microsoft Word 2000 Essentials** Nita Hewitt Rutkosky,2000 *Microsoft Word 2000 Proficient One-Day Course* Faith Wempen,2000 **The Lawyer's Quick Guide to Microsoft Word** Alan S. Adler,David Greenwald,2000 The 11 lessons in this guide show how to apply the formatting editing and other Word functions commonly used in the creation of legal documents Included is a tutorial diskette with several practice documents **Fundamentals of Crime Mapping: Principles and Practice** Rebecca Paynich,Bryan Hill,2009-04-16 Fundamentals of Crime Mapping introduces the topic of crime mapping and the history of GIS in law enforcement This valuable text includes a workbook for hands on instruction Special topics discussed include an up to date discussion of the current crime trends in rural and urban areas the major ecological theories of crime the notion of geographic profiling empirical research using crime mapping tools basic mapping terminology and more *The Future of Television and Video Industry* Yasser Ismail,2024-06-12 This Edited Volume is a collection of reviewed and relevant research chapters offering a comprehensive overview of recent developments in the field of digital industry technologies and the future landscape of television The book comprises single chapters authored by various researchers and edited by an expert active in the pioneering advancements in digital technologies particularly in the future landscape of television machine learning VLSI FPGA systems cloud computing cybersecurity video processing algorithms and architectures IoT and wireless communication research area All chapters are complete in themselves but united under a common research study topic This publication aims to provide a thorough overview of the latest research efforts by international authors on digital industry technologies and opens new potentials for further developments

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