

# Events Management

a practical guide



A reference for event planning  
and production in Scotland

EventScotland

# Eventscotland Events Management A Practical Guide

**Nicole Ferdinand, Paul J. Kitchin**



## **EventScotland Events Management A Practical Guide:**

**Events Management** EventScotland,2006      Events Management Glenn A. J. Bowdin,Johnny Allen,Rob Harris,Leo Jago,William O'Toole,Ian McDonnell,2023-07-31 A must have introductory text of unrivalled coverage and depth focusing on events planning and management the fourth edition of Events Management provides a complete A to Z of the principles and practices of planning managing and staging events The book offers a systematic guide to organising successful events examining areas such as event design logistics marketing human resource management financial planning risk management impacts evaluation and reporting The fourth edition has been fully updated and revised to include content covering technology including virtual and hybrid events concepts such as social capital soft power and events social inclusion equality accessibility and diversity and the latest industry reports research and legal frameworks The book is logically structured and features new case studies showing real life applications and highlighting issues with planning events of all types and scales in a range of geographical locations This book has been dubbed the events management bible and fosters an interactive learning experience amongst scholars of events management tourism and hospitality      *Events Management* Charles Bladen,James Kennell,Emma Abson,Nick Wilde,2012-06-12 Contemporary events management is a diverse and challenging field This major new introductory textbook is the first to fully explore the multi disciplinary nature of events management and to provide all the practical skills and professional knowledge students need to succeed in the events industry The book covers every type of event studied on an Events Management course including sports music the arts corporate events tourism and the public and voluntary sectors It introduces the key issues facing the contemporary events industry from health safety and risk management to sustainability to developing a market oriented business with every topic brought to life through case studies personal biographies and examples of best practice Written by a team of authors with many years of industry experience it introduces the practical skills required in every core area of events management including marketing finance project management strategy operations event design and human resources A companion website for the book includes a dazzling array of additional features including self test questions audio interviews with key industry figures additional case studies and PowerPoint slides for each chapter Events Management An Introduction is the essential course text for any events management program      *The Practical Guide to Managing Event Venues* Philip Berners,2018-07-20 This is a short accessible and practical guide to running venues which are in the business of hosting events Using honest guidance peppered with the author s real life situational anecdotes to contextualise the topics the book is logically structured around the key stages of event management pre event onsite and post event Topics covered include developing the client relationship marketing financial accountability risk interdepartmental communication onsite procedures and post event evaluation This is a fundamental resource for all event management and hospitality students It is also a book for anybody who manages a venue or is a venue event manager The Practical Guide to Managing Event Venues makes the business of

venue management appealing understandable and achievable

**Events and Sustainability** Andrew Smith, Judith Mair, 2022-09-05 This book examines the links between events and sustainability with a particular focus on how festivals and events contribute to making places more inclusive resilient and sustainable Previous sustainability research in events often focused on reducing the negative environmental impacts with a corresponding lack of consideration of socio economic dimensions More recently research has begun to consider events in relation to a range of economic and social issues highlighting the growing importance of examining events through a critical lens This book adopts a critical and broader approach to event sustainability arguing that scholars should examine how events might contribute to sustainable development rather than merely exploring how individual events could be made more sustainable Accordingly the contributors to this edited book address how events might change attitudes and behaviours by promoting sustainable lifestyles communities and technologies Following a detailed introduction the book features 16 chapters written by scholars from across the world The chapters in this book were originally published as a special issue of the Journal of Sustainable Tourism

**Event Sponsorship and Fundraising** Tom Lunt, Eva Nicotra, 2018-11-03 Securing sponsorship and other sources of funding for events is becoming increasingly competitive making differentiation and delivery vital Event Sponsorship and Fundraising explores this complex area of event management drawing on both experiential marketing and consumer behaviour theories and developing critical insights on the dynamics of successful event sponsorship Its coverage includes professional guidance on prospecting for sponsors brand activation and evaluation as well as advice on relationship management proposal writing and pitching to potential sponsors Event Sponsorship and Fundraising places each of these concepts at the heart of the Integrated Marketing Communications Mix alongside cutting edge literature on the topic Written by two highly experienced industry practitioners both of which now teach on two of the UK's leading event management degree courses and supported by a comprehensive set of online resources this book is an invaluable go to resource for event management students tutors and professionals alike

**Events Management** Nicole Ferdinand, Paul J. Kitchin, 2016-10-11 Taking an explicit international approach to the subject Events Management combines theory and practice to address the challenges and opportunities of working in a global world to help prepare students for the realities of the events management sector Written by a high profile international team of editors and contributors the text features cases spanning Europe Africa Asia Australia and North America and covers key topics and issues such as fundraising sponsorship globalization and sustainability It also aims to bolster student employability through the inclusion of features such as practical asides case studies and a Diary of an Events Manager to give students a window into the real life of a practitioner Brand new to the Second Edition Three new chapters covering industry related contemporary developments in social media events tourism and the future of international events New case studies in every chapter illustrating real life and diverse practical applications of each topic Updated theory about the critical global issues affecting events and the main drivers of change in the industry A

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*Events Management* Glenn Bowdin,William O'Toole,Johnny Allen,Rob Harris,Ian McDonnell,2006-03-15 Events Management second edition provides an introduction to the principles and practices associated with planning managing and staging events The book Introduces the key concepts of event planning and management Discusses the key components for staging an event and covers the whole process from creation to evaluation Examines the events industry within its broader business context Provides an effective guide for producers of events Contains learning objectives and review questions to consolidate learning Now in its second edition this successful text has been fully revised and updated to include new case studies and chapters on event tourism project management of events strategic marketing and issues and trends It is full of real life case studies which illustrate key concepts and place theory in a practical context Examples include the Edinburgh International Festival Glastonbury Festival Vodafone Ball MTV Awards Notting Hill Carnival T in the Park and the Daily Mail Ideal Home Show Events Management is the must have introductory text providing a complete A Z of the principles and practices associated with planning managing and staging events Events Management is supported by a website <http://em.worldofevents.net> which includes updates downloadable figures form the book and an online history of events together with links to websites and other resources for both students and lecturers

Festival and Special Event Management Johnny Allen,William O'Toole,Robert Harris,Ian McDonnell,2008-01-02 Festivals and special events have grown into a massive industry worldwide generating billions of dollars for regional centers states and countries Festival and Special Event Management provides a comprehensive overview of the theory and procedures essential to managing festivals and special events Australian authors

**The Practical Guide to Organising Events** PHILIP. BERNERS,2025-11-25 Fully updated in its second edition The Practical Guide to Organising Events is a short accessible and practical guide on how to successfully plan and organise a variety of event types in a wide range of contexts International in scope and appeal the core sections of the text are logically structured around the key stages of event management pre event onsite and post event offering essential practical insight and guidance throughout the whole process This new edition includes content on hybrid live events the MICE sector event culture sociology of professions event tourism experiential events the experience economy attitude to risk emerging event locations and qualifications versus experience amongst other relevant topics Based on experience using real life case studies and anecdotal examples this guidebook is essential reading for students scholars and academics with an interest in events tourism and hospitality management as well as practitioners working within the field

**Sustainable Event Management** Meegan Lesley Jones,2011-05-18 First Published in 2009 Routledge is an imprint of Taylor Francis an informa company

**Event Management** ,2007 *Working with Venues for Events* Emma Delaney,2017-11-28 This is a book for aspiring event

managers providing both a theoretical and a practical guide to selecting and working with venues as part of the event planning process The book explores the different types of venues available to event managers from unique venues such as historical buildings and theatres to sporting and academic venues analysing the specific characteristics benefits and drawbacks that distinguish them It also illustrates how venues function and are managed incorporating key aspects of venue management including staffing marketing legislation production scheduling and administration Sustainability ethics and technology are also integrated throughout along with a vast range of industry examples of different venue types and events from around the world Comprehensive and accessible Working with Venues for Events offers students an essential understanding of how event managers can successfully negotiate work with and plan for a successful event in a variety of venue settings This is an invaluable resource for anyone with an interest in events management

**Successful Event Management** Anton Shone, Shone and Parry, Bryn Parry, 2013 This work is a guide to organizing major events such as festivals parties concerts weddings and conferences It includes photocopiable forms that will help readers to plan and budget and case studies and websites to learn from

**Events Management** Charles Bladen, James Kennell, Emma Abson, Nick Wilde, 2012-06-12 Contemporary events management is a diverse and challenging field This major new introductory textbook is the first to fully explore the multi disciplinary nature of events management and to provide all the practical skills and professional knowledge students need to succeed in the events industry The book covers every type of event studied on an Events Management course including sports music the arts corporate events tourism and the public and voluntary sectors It introduces the key issues facing the contemporary events industry from health safety and risk management to sustainability to developing a market oriented business with every topic brought to life through case studies personal biographies and examples of best practice Written by a team of authors with many years of industry experience it introduces the practical skills required in every core area of events management including marketing finance project management strategy operations event design and human resources A companion website for the book includes a dazzling array of additional features including self test questions audio interviews with key industry figures additional case studies and PowerPoint slides for each chapter Events Management An Introduction is the essential course text for any events management program

**Event Management** Lynn Van der Wagen, 2010-11-11 Events Management for tourism cultural business and sporting events 4e is a holistic text designed for the Diploma in Events Management and Advanced Diploma in Events Management and is the essential text for anyone wishing to work in the field of event management The new edition covers all the skills and knowledge students need to become successful event managers Learn how to design plan market and stage an event how to manage staff and staffing problems and how to ensure the safety of everyone involved

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*Working with Venues for Events* Emma Nolan, 2017-11-28 This is a book for aspiring event managers providing both a theoretical and a practical guide to selecting and working with venues as part of the event planning process The book explores the different types of venues available to event managers from unique venues such as historical buildings and theatres to sporting and academic venues analysing the specific characteristics benefits and drawbacks that distinguish them It also illustrates how venues function and are managed incorporating key aspects of venue management including staffing marketing legislation production scheduling and administration Sustainability ethics and technology are also integrated throughout along with a vast range of industry examples of different venue types and events from around the world Comprehensive and accessible *Working with Venues for Events* offers students an essential understanding of how event managers can successfully negotiate work with and plan for a successful event in a variety of venue settings This is an invaluable resource for anyone with an interest in events management

**Events Management** G. A. J. Bowdin, Ian McDonnell, Johnny Allen, William O'Toole, 2001 Each chapter contains learning objectives and review questions to consolidate learning and case studies of real life events are used to illustrate key concepts These include The Edinburgh Festival Glastonbury Notting Hill Carnival Open Golf Championship and the Cheltenham Festival

*Festival & Special Event Management, Essentials Edition* Johnny Allen, Robert Harris, Leo Jago, 2022-05-23 Allen's Festival and Special Event Management Essentials Edition serves as a concise yet comprehensive step by step handbook for modern event management This Essentials edition gives students contemporary lessons and insights that they can relate to It brings theory to life through copious practical examples illustrative diagrams and unique case studies demonstrating best practices and pitfalls Industry experts from across APAC's event planning sector have contributed content to key contemporary topics including sustainability risk management project management and strategic alignment to client goals This edition also features Wiley's Future Student Guide a unique tool which provides expert and practical advice on career preparedness making for more future ready graduates

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