

Policy Number: _____
Effective Date: _____
Last Revised: _____

General HIPAA Compliance Policy

Introduction

____ Name of Entity or Facility ____ has adopted this General HIPAA Compliance Policy in order to recognize the requirement to comply with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the HITECH Act of 2009 (ARRA Title XIII). We also recognize our responsibility to protect individually identifiable health information under the regulations implementing HIPAA, other federal and state laws protecting the confidentiality of personal information, and under general, professional ethics.

This policy governs overall HIPAA compliance for ____ Name of Entity or Facility ____ . All personnel of ____ Name of Entity or Facility ____ must comply with this policy. Demonstrated competence in the requirements of this policy is an important part of the responsibilities of every member of the workforce.

Officers, agents, employees, contractors, temporary workers, and volunteers must read, understand, and comply with this policy.

Assumptions

- ____ Name of Entity or Facility ____ hereby recognizes its status as a Covered Entity under the definitions contained in the HIPAA regulations.
- ____ Name of Entity or Facility ____ must comply with HIPAA and the HIPAA implementing regulations, in accordance with the requirements at § 164.104, § 164.306, and HITECH Act § 13401.
- Compliance with HIPAA is mandatory and failure to comply can bring severe sanctions and penalties.
- Compliance with HIPAA will strengthen our ability to meet other compliance obligations, and in fact, will support and strengthen our non-HIPAA compliance requirements and efforts.

Policy

- It is the Policy of ____ Name of Entity or Facility ____ to become and to remain in full compliance with all the requirements of HIPAA.
- It is the Policy of ____ Name of Entity or Facility ____ to fully document all HIPAA compliance-related activities and efforts, in accordance with our Documentation Policy.
- All HIPAA compliance-related documentation will be managed and maintained for a minimum of six years from the date of creation or last revision, whichever is later, in accordance with ____ Name of Entity or Facility ____'s Document Retention policy.

Compliance and Enforcement

All managers and supervisors are responsible for enforcing this policy. Employees who violate this policy are subject to discipline up to and including termination in accordance with ____ Name of Entity or Facility ____'s Sanction Policy.

Example Hipaa Hitech Policies And Procedures

Yan Bai



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Whispering the Secrets of Language: An Psychological Journey through **Example Hipaa Hitech Policies And Procedures**

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