

Directions: Arrange the following set of names of persons, business, or organizations based on the rules of alphabetical filing. Select the letter that corresponds to the correct answer.

1.
 - 1) Juan Carlo DL. Asuncion
 - 2) Clara Abued
 - 3) Clara Jole G. Abrenica
 - 4) Ma. Berna Q. Alejo
 - 5) Juan Carlo D. Atison
 - a) 2 - 3 - 1 - 5 - 4
 - b) 1 - 2 - 4 - 3 - 5
 - c) 2 - 3 - 4 - 1 - 5
 - d) 1 - 2 - 5 - 4 - 3

2.
 - 1) Albert Benedict Q. De Guzman
 - 2) Anastacia Casas De Leon-Ramos
 - 3) Claudia Hera De Ramos-Bautista
 - 4) Frederic Abad De Leon
 - 5) Carlene Hannah U. Dela Vega
 - a) 1 - 3 - 5 - 4 - 2
 - b) 3 - 2 - 1 - 5 - 4
 - c) 1 - 4 - 2 - 3 - 5
 - d) 4 - 2 - 3 - 1 - 5

3.
 - 1) Ma. Juana G. Valdez
 - 2) Mrs. Crissandra Patenia Martinez
 - 3) Engr. Roland Jan P. Bautista, Jr.
 - 4) Sylvia M. Guzman, PhD
 - 5) Atty. Bianca De Vera Bautista

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