# Counseling Practicum
# Competency Checklist
*Updated July 2015*

Student Name:_____Semester/Year:_____ Site:_____

Supervising Faculty/Instructor:_____

Rating scale: 1 – inadequate demonstration of skill (i.e., below expectation for Practicum level)
                2 – adequate demonstration of skill (i.e., meets expectation for Practicum level)
                3 – exceptional demonstration of skill (i.e., above expectation for Practicum level)

| Helping Relationships -Basic Counseling Skills (Section I) | Skill Level | | |
|---|---|---|---|
| | 1 | 2 | 3 |
| 1. Listens carefully and communicates understanding to client. | | | |
| 2. Is genuine and warm with client. | | | |
| 3. Is respectful of and validates the client. | | | |
| 4. Displays knowledge and skills appropriate to the client's cultural and social context. | | | |
| 5. Displays knowledge and skills appropriate to the client's developmental context. | | | |
| 6. Appears comfortable with a variety of feelings/and or issues shared by the client as demonstrated by the ability to hold the session in an emotional space. | | | |
| 7. Demonstrates appropriate use of feeling reflections including appropriate delivery and accuracy. | | | |
| 8. Appropriate use of paraphrases, content reflections and summaries including appropriate delivery and accuracy. | | | |
| 9. Appropriate use of questions, probes, and accents including appropriate timing, concreteness, accuracy and brevity. | | | |
| 10. Appropriate pacing of session/ responses. | | | |
| 11. Appropriate use of silences | | | |
| 12. Avoidance of advice-giving and inappropriate problem-solving. | | | |
| 13. Demonstrates ability to address termination issues with client. | | | |

| Helping Relationships -Advanced Counseling Skills (Section II) | Skill Level | | |
|---|---|---|---|
| | 1 | 2 | 3 |
| 1. Demonstrates ability to identify patterns and use these as a basis for interventions. | | | |
| 2. Demonstrates use of advanced-level empathy delivered accurately and appropriately. | | | |
| 3. Uses humor cautiously and only as appropriate. | | | |
| 4. Uses self disclosure cautiously and only as appropriate. | | | |
| 5. Appropriate use of immediacy. | | | |
| 6. Appropriate use of confrontation. | | | |
| 7. Offers client feedback, even when it may be difficult for client to hear. Feedback is appropriate | | | |

# Meditech Training Manual And Competency Check List

Zhe Xu

**Meditech Training Manual And Competency Check List:**

**Technology and Prescription Drug Safety** United States. Congress. Senate. Special Committee on Aging,2001

*Yearbook of International Organizations* ,2011 Beginning in 1983 84 published in 3 vols with expansion to 6 vols by 2007 2008 vol 1 Organization descriptions and cross references vol 2 Geographic volume international organization participation vol 3 Subject volume vol 4 Bibliography and resources vol 5 Statistics visualizations and patterns vol 6 Who s who in international organizations From year to year some slight variations in naming of the volumes **Competency Check-off Guides** Kris A. Hardy,2005-09 An invaluable assessment tool and additional teaching tool for the MA instructor The text takes a hands on approach that allows students to build confidence as they master each competency step by step The competency guides are designed to be used as stand alone assessment tools or as a supplement to a core MA text Step by step competency instruction for all three areas

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