

EVENT PLANNING CHECKLIST



Four overlapping pages of an event planning checklist are shown, each with a different time horizon. The pages are titled 'Event Planning Checklist' and contain various tasks and questions. The first page is for 'Day', the second for '1 Week', the third for '1 to 6 Months', and the fourth for '6 - 12 MONTHS AHEAD'. Each page has a list of items with checkboxes, and the fourth page includes a 'Date' and 'Responsible' column for tracking progress.

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SA Adler



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