



Exam Code: G-DIFA /IAB/MQP1222

Total Time: 3 Hrs.

Max. Marks: 100

**MODULE - I
MS OFFICE
(Max. Marks: 10)**

- I. Choose the correct answer. Each carries 1 mark. [5 x 1 = 5]**
- Portrait and Landscape are _____.
(a) Page Orientations (b) Paper Sizes (c) Page Layouts
 - Which of the following are valid Minimum and Maximum zoom sizes in MS Word?
(a) 10, 100 (b) 10, 500 (c) 10, 1000
 - Cut, Copy and Paste is in _____ Group of the Home Tab.
(a) Font (b) Page Setup (c) Clipboard
 - In MS Excel to protect a worksheet, you can choose the option from _____ menu.
(a) Review (b) Format (c) Edit
 - The File that consists of readymade styles that we can easily use for our presentation is known as _____.
(a) Template (b) Wizard (c) AutoStyle
- II. State whether True or False. Each carries 1 mark. [5 x 1 = 5]**
- CTRL+B, CTRL+I, and CTRL+U are all short out keys for formatting paragraphs.
 - The total number of columns in MS Excel is 257.
 - MS Power Point is a Spreadsheet program.
 - In MS Word, print option is in File menu.
 - A triple-click within the paragraph will select the entire paragraph.

**MANUAL ACCOUNTING
(Max. Marks: 10)**

- III. Journalize the following transaction. Each carries 1 mark. [5 x 1 = 5]**
- Mr. Sagar started business with cash Rs. 10,00,000.
 - Bought Machinery for Rs. 35,000.
 - Purchase Goods from M/s Meera Enterprises for Rs. 75,000 on credit.
 - Sold Goods to JK Traders Rs. 58,000 on credit.
 - Salary paid by cash Rs. 12,000.
- IV. Answer the following. Each carries 2.5 marks. [2 x 2.5 = 5]**
- What do you mean by Prepaid Expenses? Write a journal entry for it.
 - What are the three different classes of accounting? Explain briefly.

**MODULE - II
TALLY
(Max. Marks: 20)**

- V. Choose the correct answer. Each carries 1 mark. [10 x 1 = 10]**
- 'Dozen of 12 numbers' is an example for _____.
(a) Simple Unit (b) Compound unit (c) Alternative unit
 - _____ feature in Tally Prime helps in tracking outstanding bills and sending reminders on time to customers.
(a) Enable Bill-wise Entry (b) Maintain Invoice Details (c) Tally Bill-wise details
 - The _____ feature in Tally Prime facilitates maintenance of records and processes that are fundamental to effective recording of accounting transactions for timely payments.
(a) Cash (b) Payment (c) Banking

G Tech Question Paper Iab

AN Whitehead



G Tech Question Paper lab:

Privacy in Statistical Databases Josep Domingo-Ferrer, Yücel Saygin, 2008-09-22 Privacy in statistical databases is a discipline whose purpose is to provide solutions to the tension between the increasing social political and economical demand of accurate information and the legal and ethical obligation to protect the privacy of the various parties involved Those parties are the respondents the individuals and enterprises to which the database records refer the data owners those organizations spending money in data collection and the users the ones querying the database who would like their queries to stay confidential Beyond law and ethics there are also practical reasons for data collecting agencies to invest in respondent privacy if individual respondents feel their privacy guaranteed they are likely to provide more accurate responses Data owner privacy is primarily motivated by practical considerations if an enterprise collects data at its own expense it may wish to minimize leakage of those data to other enterprises even to those with whom joint data exploitation is planned Finally user privacy results in increased user satisfaction even if it may curtail the ability of the database owner to please users There are at least two traditions in statistical database privacy both of which started in the 1970s one stems from official statistics where the discipline is also known as statistical disclosure control SDC and the other originates from computer science and database technology In official statistics the basic concern is respondent privacy

Contributions to Modern Econometrics Ingo Klein, Stefan Mittnik, 2013-06-29 The field of econometrics has gone through remarkable changes during the last thirty five years Widening its earlier focus on testing macroeconomic theories it has become a rather comprehensive discipline concerned with the development of statistical methods and their application to the whole spectrum of economic data This development becomes apparent when looking at the biography of an econometrician whose illustrious research and teaching career started about thirty five years ago and who will retire very soon after his 65th birthday This is Gerd Hansen professor of econometrics at the Christian Albrechts University at Kiel and to whom this volume with contributions from colleagues and students has been dedicated He has shaped the econometric landscape in and beyond Germany throughout these thirty five years At the end of the 1960s he developed one of the first econometric models for the German economy which adhered closely to the traditions put forth by the Cowles commission

Resources in Education, 2001 The Electrical Conductivity of Sodium Chloride in Molten Glass Willard James Sutton, 1923 *Colliery Guardian, and Journal of the Coal and Iron Trades*, 1922

Conference Papers Index, 1980 Monthly Papers presented at recent meeting held all over the world by scientific technical engineering and medical groups Sources are meeting programs and abstract publications as well as questionnaires Arranged under 17 subject sections 7 of direct interest to the life scientist Full programs of meetings listed under sections Entry gives citation number paper title name mailing address and any ordering number assigned Quarterly and annual indexes to subjects authors and programs not available in monthly issues

Conference Record, IAS Annual Meeting, IEEE Industry Applications Society, 1975 IEEE Industry Applications Society. Meeting, 1975 *Industrial and*

Labor Relations Review ,2010 Government Reports Announcements ,1973 Columbus City Directory ,1949 QST.
,1955 **Physics Briefs** ,1994 **The Dock and Harbour Authority** ,1977 **Journal of the Audio Engineering**
Society Audio Engineering Society,1990 Directory of members published as pt 2 of Apr 1954 issue Whitaker's
Cumulative Book List ,1975 Abstracts of Photographic Science & Engineering Literature ,1971 *Industrial & Labor*
Relations Review ,2010 **Resources in Education** ,1997 Proceedings of the First Congress. Lisbon, 25th
September-1st October, 1966 International Society for Rock Mechanics,1966 **Soviet Physics** ,1987-07

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